



# 2018 Toronto Fall Education Event

Saturday, November 3, 2018



Please join us for our Toronto Fall Education Event at Oakham House! Oakham House is located at 55 Gould Street, Toronto.

We will begin with a continental breakfast in the Courtyard Lounge. Alterna Savings is sponsoring the buffet lunch, which will also be served there.

Breaks will be served in the Thomas Lounge. Be sure to visit with our Co-op Cost Cutter partners while you are there. They will talk to you about the wonderful products and services they supply and they will also have souvenirs for you to take home.

You will choose between three 3-hour workshops in the morning. During lunch, we will all come together in the Tecumseh Auditorium for an update on CHFT's programs and CHF Canada's Visioning. In the afternoon, choose between three 2 ½-hour workshops.

The cost for this exciting day is \$130 + HST for members of CHFT or any other regional federation and \$260 + HST for non-members. We are pleased to offer a discount for members under age 30. These members will be charged half price — \$65 + HST. (Sorry, federation members only!)

For more information about the program, contact Mary Ann Hannant at [maryann@coophousing.com](mailto:maryann@coophousing.com) or 416 465-8688, extension 208.

Registration is available on-line at [www.chft.coop](http://www.chft.coop). For more information about registration, contact Jackie Borges at [reception@coophousing.com](mailto:reception@coophousing.com) or 416 465-8688, extension 201.

Registration and breakfast will begin at 9:00 am. The first workshops begin at 9:30 am. Lunch will be served at 12:30 pm. The workshops will end at 4:30 pm.

***No scents is good sense!***

*CHFT has a no scents policy. Due to allergies, asthma and chemical sensitivities, we ask that no perfume, cologne, or scented products be worn.*



## Workshop I — 9:30 to 12:30

---

### Ia Legal panel: Employment issues

Our legal panel is always one of the most popular sessions. We are fortunate to have two lawyers with many years of experience working with co-ops. This time, we have decided to focus on issues that co-ops face in their role as employers. We will talk about human rights issues as well as what the new cannabis legislation means to employers.



Moderator: Tom Clement, CHFT

Panelists: Celia Chandler, Iler Campbell, and Nancy Collyer, Lewis & Collyer

### Ib Yikes, I'm the treasurer!

This workshop is for co-op treasurers, signing officers and other directors who want to learn about their financial responsibilities. Luckily, you don't need to be a financial expert to be a co-op treasurer but you do need to know

- about signing cheques
- how to confirm a bank reconciliation
- what questions to ask about financial statements.

Choose this workshop and we'll discuss these topics and more and help you be the best co-op treasurer ever.

Workshop leader: Judith Collins, CHFT

### Ic What makes a good board?

The board is responsible for overseeing the complex business of the co-op. We'll give you the important information that every good board needs to know.

- the relationship between the board, the manager and committees
- the board's basic legal obligations
- what makes a good board meeting and
- what it takes for the board to achieve sound management and good governance.

Workshop leader: Anjala Kulasegaram, CHFT



---

12:30 to 2:00 — Lunch and plenary session

---



## Workshop 2 — 2:00 to 4:30

### 2a Land trust panel

There has been a lot of talk recently about land trusts. Land trusts can be used to preserve our non-profit housing co-ops and to leverage our assets to build more co-ops. CHFT has been involved in land trusts since the 1980's. We currently lease land to 31 housing co-ops. Find out about the history of land trusts in the GTA, the status of current land trusts and the future of land trusts in this area.



Moderator: Tom Clement, CHFT

Panelists: Melissa Estable, CHF Canada, Dr David Hulchanski, University of Toronto, Anjala Kulasegaram, CHFT, and Bruce Lewis, Lewis & Collyer

### 2b Understanding conflict in your co-op

This interactive workshop will look at the sources of conflict in co-ops. You will learn useful skills to de-escalate conflict. We will look at the difference between needs-based problem solving and interest-based problem solving. You will learn effective ways to negotiate for what you need. Through discussion and practice, you will have the opportunity to practice what you have learned.



Workshop leader: Shawn Conway, St. Stephen's Conflict Resolution Service

### 2c The \$2,500,000 giveaway

Each year, co-ops in Ontario give away the equivalent of **25 luxury sports cars** by not keeping their units full. Come along and hear from experts on how to reduce vacancy loss; money you could use to turn your co-op homes into dream homes. You can't afford to take a break from this important responsibility. Get the skills needed to fill your units and take lavish vacations from the revolving door of vacancy loss. Act now! Don't delay! Avoid disappointment! Sign up for this once in a lifetime opportunity.



Workshop leaders: Catriona McCallum and Rosalind Morton, The Agency