

## NOTICE OF MEETING OF THE MAINTENANCE COMMITTEE

**P**LEASE TAKE NOTICE THAT the Meeting of the Maintenance Committee will be held in the Boardroom of the Woodsworth Housing Co-operative situate at 133 Wilton Street in the City of Toronto in the Province of Ontario at seven o'clock in the evening on Wednesday, the 14th day of March 2018.

### THE PURPOSES OF THE MEETING:

## A G E N D A

- 0.00 **Call to Order**
- 0.10 Welcome and Introduction of members and guests
  
- 1.00 **Approval of Agenda**
  
- 2.00 **Approval of Minutes of the Meeting of 14 February 2018**
  
- 3.00 **Yearly Report from Reliable Maintenance Inc.** Ian Rozario
- 3.01 Presentation by area supervisor & questions Members
  
- 4.00 **Business Arising**
- 4.01 Move-outs/move-ins: *updated move-in handbook* (13-Apr-16) J. Thompson/P. Dewey
- 4.01 Range hoods and rewiring projects (13-Jan-16) P. Dewey
- 4.02 Window and backyard remediation update (08-Sep-14) P. Dewey
- 4.04 Asbestos: Report 2008/*a second opinion* (08-Sep-16) P. Dewey
- 4.05 Pest control specs for townhouse kitchens (14-Feb-18) J. Thompson
- 4.06 Kitchen subcommittee (14-Dec-16) J. Thompson
- 4.07 Work order procedure & security audit (08-Nov-17) J. Macdonald
- 4.08 Remediation of mould (13-Dec-17) G. Lough
- 4.09 Hallway light fixtures (08-Feb-17) J. Macdonald
- 4.10 Unit turnover costs (12-Apr-17) I. Richards
- 4.11 Accommodation (14-Feb-18) G. Lough
- 4.12 Penthouse heat exchanger (08-Nov-17) G. Lough
  
- 5.00 **New Business**
  
- 6.00 **Correspondence**
  
- 7.00 **Termination**

**Next meeting:** Wednesday, 11 April 2018 – 7:00 PM in the Boardroom

Guests are welcome at our meetings                      RSVP (for space)  
Email: [maintenancewhc@rogers.com](mailto:maintenancewhc@rogers.com)