

NOTICE OF MEETING MAINTENANCE COMMITTEE

PLEASE TAKE NOTICE THAT the Meeting of the Maintenance Committee will be held in the Boardroom of the Woodsworth Housing Co-operative situated at 133 Wilton Street in the City of Toronto in the Province of Ontario at seven o'clock in the evening on Wednesday, the 14th day of February 2018.

THE PURPOSES OF THE MEETING:

A G E N D A

0.00 Call to Order

0.10 Welcome and Introduction of members and guests

1.00 Approval of Agenda

2.00 Approval of Minutes of the Meeting of 10 January 2018

3.00 Business Arising

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| 3.01 | Move-outs/move-ins: <i>updated move-in handbook</i> (13-Apr-16) | J. Thompson |
| 3.02 | Range hoods and rewiring projects (13-Jan-16) | P. Dewey |
| 3.03 | Penthouse heat exchanger (08-Nov-17) | G. Lough |
| 3.04 | Letter of complaint, property management (11-Oct-17) | J. Thompson |
| 3.05 | Window and backyard remediation update (08-Sep-14) | P. Dewey |
| 3.06 | Asbestos: Report 2008/ <i>a second opinion</i> (08-Sep-16) | P. Dewey |
| 3.07 | Kitchen subcommittee (14-Dec-16) | J. Thompson |
| 3.08 | Work order procedure & security audit (08-Nov-17) | J. Thompson/J. Macdonald |
| 3.09 | Remediation of mould (13-Dec-17) | G. Lough |
| 3.10 | Environmental policy report (11-Oct-17) | G. Lough |
| 3.11 | Questions for Ian Rozario for meeting on 14 March 2018 | Members |

4.00 Deferred Items for February Meeting

4.01 Please check-off

Hallway Light Fixtures (08-Feb-17)		J. Macdonald
Unit turnover costs (12-Apr-17)		Chair
Management performance review (12-Apr-17)		Chair
Fire safety (14-Jun-17)		P. Dewey
No. of MC meetings per year (13-Sep-17)		Members
Toilets (13-Sep-17)		P. Dewey

5.00 New Business

5.01 Accommodation

6.00 Correspondence

6.01 Email (06-Feb-18): pest control specs for new townhouse kitchens

7.00 Termination

Next meeting: Wednesday, 14 March 2018 – 7:00 PM in the Boardroom

Guests are welcome at our meetings

RSVP (for space)

Email: maintenancewhc@rogers.com